Job Title: Project Manager Consultant  
Employment Type: Full-Time  
Employment Period: 1 Year  
Department: PMO  
Reports to: Bank of South Sudan (BoSS) Project Lead  

**Responsibilities for the Project manager**  

The Bank of South Sudan (BoSS), in partnership with AfricaNenda Foundation, seeks the support of a payments project manager who will facilitate in coordinating the implementation of a national payments project. This manager will support BOSS in building the technical and business requirements of the projects, follow up with its implementation, liaise and coordinate key stakeholders, manage project resources and ensure the project’s timely delivery.  

**Scope of work and expected deliverables**  

- Oversight of the assigned project implementation.  
- Develop and maintain project plans and take responsibility for overall progress.  
- Assess the project and advise the relevant stakeholders on issues impacting the project goal (including any identifiable sustainability issues and post-project requirements such as maintenance).  
- Monitor project progress continuously and make detailed scheduled reports on measurable items, such as milestones and deliverables.  
- Coordinate and manage product releases, including feature rollouts, bug fixes, and quality assurance, while ensuring timely delivery and high-quality standards.  
- Identify resources/gaps during implementation and make necessary recommendations to the responsible stakeholders.  
- Support BOSS and other stakeholders to build the technical requirements of the product.  
- Develop and Drive the execution of the product roadmap.  
- Participate in UAT execution to ensure it ties back to the requirements.  
- Acts as a business Lead/Product Owner (Agile) in the work effort to execute and effectively implement business and IT roadmap of development.  
- Ensure all documentation concerning product approvals is kept in an organized manner  
- Be the primary contact responsible for delivering high-level business requirements to the project.  
- The PM is expected to identify, track and report and manage project risks.
Work with IT support, prepare business requirements/user stories and ensure full compliance and legality of the service.

Serve as your product line’s internal and external evangelist – be passionate! Must be able to communicate with all areas of the central bank.

Any other tasks or advisory that is related to digital payment that is proposed or assigned by the central bank.

Qualifications

Bachelor’s degree in Information and Communication Technology, Computer Science, Business Management, Finance, Economics or a related field is mandatory. A master’s degree is preferred.

Experience

• At least five years of experience in project management, product management, preferably in a technology or financial institution or related.
• 5-7 years minimum work experience in digital strategy and development, preferably in financial services – in a large organization
• Experience in implementing and managing heavy fintech, banking projects, or similar programs.
• Ability to interact with the regulators and possess good knowledge of banking regulations
• Strong project management skills.
• Ability to create and maintain stakeholder relationships.
• Excellent writing and presentation skills.
• Experience working with software developers/engineers.
• Experience managing large cross functional project teams.
• Experience using project management tools.
• Strategic thinker with the ability to work independently to develop strategies to increase market share.
• Ability to analyze problems and turn them into solutions.
• Demonstrated ability to build, manage and deliver a strategic product or channel plans to market.
• Experience in the Software Development Lifecycle, and agile methodologies.
Reporting Mechanisms and Expected Deliverables

The consultant will be expected to produce Weekly, Monthly, Quarterly and other Ad-hoc Reports with below descriptions:

- **Weekly Reports**: for the purpose of keeping stakeholders informed about the progress of the project this includes but is not limited to updates on key milestones, project status, and any issues or risks that need attention.

- **Monthly/Quarterly Reports**: provides a higher-level overview of product performance, including metrics, key achievements, and upcoming plans. This helps stakeholders to have a broader understanding of the product's performance and progress over a longer time frame.

- **Ad-hoc Reports**: Apart from regular reporting, the product manager may also provide ad-hoc reports as needed. These reports can be triggered by specific events, such as major product launches, significant changes in strategy, or unexpected issues that require immediate attention.

Duration of Work

The assignment will be a 1-year contract subject to renewal.

HOW TO APPLY:

Interested candidates should submit a CV and cover letter to applications@africanenda.org no later than **31st July 2024**.

Please note that applications received after the closing date will not be considered. Only short-listed candidates will be contacted.